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SUMMARY

The job practice report entitled "Internship Experience as a Waiter in the Food and Beverage Department: Sala Bar and Yue Restaurant at Sheraton Petaling Jaya Hotel Malaysia" discusses about process creating a pocket book as motivation and education for students and explain some work experiences in the world of hospitality. This pocket book contains several points of view of work experience in food and beverage service such as Sala Bar and Yue. This job training the author gets a variety of interesting work experiences and understands new things in the work system in hospitality.

In making this pocket book, the author identifies what elements support to be included in this pocket book. This process involves several data collection methods such as observation, interviews and documentation. Observation was done to directly observe how the system worked. Interviews were conducted to find out the procedures that had to be carried out during the job training. Documentation was done as visual support to highlight informational aspects from each department. As a result, the collected data was processed in the form of writing and supporting images, which were then laid out as part of the product development stage. The resulting pocket book aims to provide motivation and education to attract the attention of students who want to seek work experience abroad and support to grow better.

During the production process, the author encountered several obstacles, such as difficulty in finding the right words to put into this pocket book. This hindered the production process because the author constantly revised the words that had already been written and was never satisfied. In addition, determining the layout design was also a challenge in itself. These obstacles were overcome in several ways, including: focusing on completing the content first before revising it, carefully planning the layout before starting the design, providing important details in the design, and using memorable images to convey the message in the pocket book. These strategies helped ensure that the final product was clear, informative, and visually appealing.

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RINGKASAN

Laporan praktik kerja berjudul "Internship Experience as A Waiter in the Food and Beverage Department: Sala Bar and Yue Restaurant at Sheraton Petaling Jaya Hotel Malaysia" membahas tentang upaya pembuatan buku saku sebagai motivasi dan edukasi untuk para pelajar serta menjelaskan beberapa pengalaman kerja di dunia perhotelan. Buku saku ini berisi beberapa sudut pandang pengalaman kerja di berbagai bidang pelayanan makanan dan minuman seperti Sala Bar dan Yue. Dalam praktik kerja ini, penulis mendapat berbagai pengalaman kerja yang menarik serta memahami hal baru dalam sistem kerja di perhotelan.

Pada pembuatan buku saku ini, penulis mengidentifikasi elemen apa saja yang mendukung untuk dimasukkan ke dalam buku saku ini. Proses ini melibatkan beberapa metode pengumpulan data seperti observasi, wawancara dan dokumentasi. Observasi dilakukan untuk mengamati bagaimana sistemnya kerjanya secara langsung. Wawancara dilakukan untuk mengetahui prosedur apa saja yang harus dilakukan selama praktik kerja berlangsung. Dokumentasi dilakukan untuk menjadi pendukung visual yang menyoroti aspek-aspek informasi dari setiap *department* tersebut. Sebagai hasilnya pengumpulan data diolah dalam bentuk tulisan dan gambar yang mendukung dan dituangkan ke sebuah *layout* sebagai tahap pengembangan produk. Buku saku yang dihasilkan bertujuan untuk memberikan motivasi dan edukasi untuk menarik perhatian para pelajar yang ingin mencari pengalaman kerja di luar negeri serta mendukung untuk berkembang lebih baik.

Pada proses pembuatan produk, penulis menghadapi beberapa kendala, seperti kesulitan merangkai kata-kata yang tepat untuk dituangkan ke dalam buku saku ini. Hal tersebut menghambat proses pembuatan karena penulis terus-menerus merevisi kata-kata yang sudah dibuat dan tidak pernah merasa puas. Selain itu, penentuan desain *layout* juga menjadi tantangan tersendiri. Kendala-kendala ini diatasi dengan beberapa cara, termasuk: fokus untuk menyelesaikan konten terlebih dahulu sebelum merevisinya, merencanakan tata letak dengan hati-hati sebelum memulai desain, memberikan detail penting dalam desain, dan menggunakan gambar yang mudah diingat untuk menyampaikan pesan dalam buku saku. Strategi-strategi ini membantu memastikan bahwa produk akhir yang dihasilkan jelas, informatif, dan menarik secara visual.